A. Mandatory Face Covering Policy

All students and instructional staff are required to wear facial coverings while they are on campus, inside buildings, and in classrooms. Students that fail to comply with the facial covering requirement will be asked to leave the class session. If students need masks, they may obtain them at the Central Library, the E.H. Hereford University Center's front desk, or in their department. Students who refuse to wear a facial covering in class will be asked to leave the session by the instructor, and, if the student refuses to leave, they may be reported to UTA's Office of Student Conduct.

B. Description of Course Content

Builds on the generalist perspective and the basic familiarity with social work processes (such as problem identification, assessment, contracting, plan implementation, and outcome evaluation) in the context of (1) existing psychosocial intervention modalities, and (2) the particular client characteristics that lend themselves to specific change modalities. Required of all Direct Practice students. Prerequisite: Advanced Standing OR SOCW 5304 AND SOCW 5681 OR SOCW 5881.

C. Student Learning Outcomes

The Council on Social Work Education requires that accredited social work programs follow the CSWE Educational Policy and Standards that comprises nine competencies as follows:

1. Demonstrate Ethical and Professional Behavior
2. Engage Diversity and Difference in Practice
3. Advance Human Rights and Social, Economic, and Environmental Justice
4. Engage In Practice-informed Research and Research-informed Practice
5. Engage in Policy Practice
6. Engage with Individuals, Families, Groups, Organizations, and Communities
7. Assess Individuals, Families, Groups, Organizations, and Communities
8. Intervene with Individuals, Families, Groups, Organizations, and Communities
9. Evaluate Practice with Individuals, Families, Groups, Organizations, and Communities

Specifically, while the course addresses all competencies, 1 through 9, it mainly focuses on competencies 1, 4, 6, 7, and 8.

<table>
<thead>
<tr>
<th>Competency 1: Demonstrate Ethical and Professional Behavior</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Aging</strong></td>
</tr>
<tr>
<td>Demonstrated awareness of aging-related personal and professional values through self-reflection and self-regulation.</td>
</tr>
<tr>
<td>Select and incorporate ethical decision-making frameworks that integrate social work values.</td>
</tr>
<tr>
<td>Practice in a culturally competent manner that demonstrates recognition of and ability to utilize the principles included in the NASW Code of Ethics, evidence-based knowledge, and relevant legal and policy-related information.</td>
</tr>
<tr>
<td>Recognize structural social inequities, advocate within the health and social service communities and as members of interprofessional teams on behalf of older adults and their families.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Competency 4: Engage In Practice-informed Research and Research-informed Practice</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Aging</strong></td>
</tr>
<tr>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
Understand and build knowledge central to maximizing the well-being of older adults and their caregivers.

Adopt, modify, and translate evidence-informed practices that are most appropriate to particular aging-focused practice settings and populations.

Use advanced strategies to search, appraise, and select for application the most up to date evidence and evolving practice guidelines in the assessment and interventions with children and families.

Develop effective models, programs, policies, and interventions and assess their effectiveness using valid and reliable assessments for identifying family problems, risks and protective factors, vulnerability and resilience factors and consequences for different family groups and family members.

Use advanced cognitive and affective processes to search, appraise, select for application the most up to date evidence and evolving practice guidelines in the assessment and interventions with mental health/substance abuse clients.

Develop effective models, programs, policies and interventions and assess their effectiveness.

Use valid and reliable assessments for identifying client problems, risk and protective factors, vulnerability and resilience factors, and consequences for various individuals and groups.

Demonstrate an understanding of the role of evidence-based practice and practice-informed research in promoting health equity and reducing health disparities.

Engage in critical analysis and apply it appropriately in health related settings to assess and intervene with individuals and families. Have an understanding that their own personal beliefs or biases may influence interpretation of or translation of research.

### Competency 6: Engage with Individuals, Families, Groups, Organizations, and Communities

<table>
<thead>
<tr>
<th>Ageing</th>
<th>Children &amp; Families</th>
<th>Mental Health &amp; Substance Abuse</th>
<th>Health</th>
</tr>
</thead>
<tbody>
<tr>
<td>Establish and maintain strong relationships with older adults and their constituencies for the purpose of working toward mutually agreed on goals.</td>
<td>Use interpersonal skills to engage children and families in a collaborative therapeutic relationship.</td>
<td>Understand and apply the relevant organizational world views and culture that influence how families function, and can relate social work perspectives, the evidence base and related theories to practice with multiple and complex issues that face families.</td>
<td>Assess and engage with individuals, families, groups, organizations, and communities in health care settings, within the context of a culturally-informed, personal relationship and competent social work practice.</td>
</tr>
<tr>
<td>Plan engagement strategies and interventions based on understanding of older adults’ diverse life courses, strengths, challenges, and contexts.</td>
<td>Use strategies informed by cognitive and affective processes to establish a sense of safety for a collaborative therapeutic relationship.</td>
<td>Value principles of relationship building and inter-professional collaboration to facilitate empathic engagement with clients, constituencies, and other social workers and health care professionals.</td>
<td>Incorporate legal and ethical guidelines when engaging with individuals, families, groups, organizations, and communities.</td>
</tr>
</tbody>
</table>

### Competency 7: Assess Individuals, Families, Groups, Organizations, and Communities
<table>
<thead>
<tr>
<th>Aging</th>
<th>Children &amp; Families</th>
<th>Mental Health &amp; Substance Abuse</th>
<th>Health</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conduct assessments that incorporate a strengths-based perspective, person/family-centered focus, and resilience while recognizing aging-related risk.</td>
<td>Use multidimensional bio-psycho-social-spiritual assessment tools.</td>
<td>Describe the structure of the DSM-5 and conduct an assessment informed by cognitive and affective processes using the DSM-5 criteria and structure.</td>
<td>Understand theories of human behavior in the social environment, and critically evaluate and apply this knowledge in the assessment of diverse clients and constituencies in health settings.</td>
</tr>
<tr>
<td>Develop, select, and adapt assessment methods and tools that optimize practice with older adults, their families, caregivers, and communities.</td>
<td>Assess the quality of interactions between family members within their social environment.</td>
<td></td>
<td>Uphold legal and ethical guidelines in the assessment of diverse clients and constituencies, and value inter-professional collaboration.</td>
</tr>
<tr>
<td>Use and integrate multiple domains and sources of assessment information and communicate with other professionals to inform a comprehensive plan for intervention.</td>
<td>Compare and assess the various etiology and interventions relevant to children and families.</td>
<td></td>
<td>Use multidimensional bio-psycho-social-spiritual tools to conduct assessment of individuals, families, and groups in health practice settings, and utilize assessment data to inform appropriate intervention goals and strategies.</td>
</tr>
</tbody>
</table>

**Competency 8: Intervene with Individuals, Families, Groups, Organizations, and Communities**
Promote older adults’ social support systems and engagement in families, groups, and communities.

Provide person-centered and family-directed interventions that take account of life course disparities and are targeted to diverse populations, groups, organizations, and communities.

Assess for quality and access a range of services, supports, and care options, including groups and technology, for older adults and families to assure optimal interdependence.

Monitor and modify interventions as needed to respond to individual, family, and environmental challenges.

Describe empirically validated and theoretical causes, advanced assessment methods, and the most effective interventions for a variety of problems that affect children and families.

Develop intervention plans to accomplish systemic change that is sustainable.

Understand theories of human behavior and the social environment and critically evaluate and apply this knowledge to effectively intervene with clients and constituencies in health settings.

Deliver appropriate culturally relevant health specialty services, using inter-professional collaboration, through interaction of cultural systems between the identity of the social worker, client systems, setting, and immediate community, and practice competently with individuals, families and small groups.

For the purposes of Quality Matters Certification, the following course objectives apply:

1. Advanced social workers will be able to demonstrate Ethical and Professional Behavior skills when applying a theory to a practice situation
2. Advanced social workers will be able to identify Diversity and Difference in Practice with a theory
3. Advanced social workers will be able to use a theory to Advance Human Rights and Social, Economic, and Environmental Justice
4. Advanced social workers will be able to describe Practice-informed Research and Research-informed Practice of a theory
5. Advanced social workers will be able to relate a theory in Policy Practice
6. Advanced social workers will be able to give examples of the theoretical constructs and key terms of a theory with Individuals, Families, Groups, Organizations, and Communities
7. Advanced social workers will be able to assess a theoretical approach with Individuals, Families, Groups, Organizations, and Communities
8. Advanced social workers will be able to apply a theory intervention with Individuals, Families, Groups, Organizations, and Communities
9. Advanced social workers will be able to evaluate a theories strengths and limitations in Practice with Individuals, Families, Groups, Organizations, and Communities

D. Required Textbooks and Other Course Materials


E. Additional Recommended Textbooks and Other Course Materials


Guilford Publications.


Additional recommended readings will be assigned from professional journal sources and book chapters. They will be posted to the course’s online site.

**F. Descriptions of Major Assignments and Examinations**

**Discussion Boards**

Students in this course are to engage in virtual discussions (asynchronously) regarding course text, materials, and content. Discussions throughout the semester will include the practical application of assigned readings and other course materials. *Addresses competencies 1, 4, 6, 7, and 8.*

**Discussion Papers**

Students are to complete four discussion papers each focused on one theory presented in the content modules. The four discussion papers should be 5-6 pages and focused on applying a selected theory to the semester case presentation. As with all papers, discussion will need to be supported with reference to course learning materials and other external sources to satisfy expectations for the assignment. Each discussion paper needs to be properly cited according to APA formatting and style standards.

At the start of the semester, the case will be introduced and made the focus throughout the course. Each week, time will be spent discussing the case and application of an intervention model. This will give some foundation for how to discuss the case in discussion papers. Students are encouraged to write thoughts down as the case and intervention models are discussed. Only the intervention models addressed in the course may be selected for discussion papers. The following question prompts will be part of the guideline for completing the discussion paper.

1. Provide a clear statement as to which issue of the case subject is being discussed.
2. State which intervention model was selected and being discussed.
3. What are the key features of the intervention model? This includes the theory behind the model and what the model says about human nature, how problems develop, and how the model is designed to address those problems.
4. Provide a brief statement about how the intervention model may be applied.
5. Give a brief statement about which aspects of the intervention model would be most helpful, and why (or why not).

*Addresses competencies 1, 4, 6, 7, and 8.*
Opportunities for **extra credit will not be offered** in this course. Students are responsible for completing activities and assignments as given according to the course schedule.

Students must submit all work using the appropriate link in the Canvas course portal as directed. Any work submitted using the instructor’s UTA email will not be accepted unless given prior permission. The student remains responsible to contact the instructor for permission to accept an assignment electronically in the event of absence, as well as for lost, misdirected or incompatible formatting of electronic submissions. In extenuating circumstances (as determined by the instructor) and with timely notification an exception may or may not be granted. Assignments not submitted on time will receive a deduction of 10% of the possible score per day. If you have a question about any assignment or expectation in this course, please contact the instructor in a timely manner.

**G. Attendance**

At The University of Texas at Arlington, taking attendance is not required but attendance is a critical indicator in student success. Each faculty member is free to develop his or her own methods of evaluating students' academic performance, which includes establishing course-specific policies on attendance. However, while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients "begin attendance in a course." UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or engagement online via Canvas. This data is reported to the Department of Education for federal financial aid recipients.

Information specific to modality and meeting times for this course are provided in the section below.

This is an online asynchronous course. Content is provided fully online and is accessible to students at any time; there are no required class meetings at specific times.

**H. Grading**

**Grading Structure**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussions (10 x 15 pts.)</td>
<td>150</td>
</tr>
<tr>
<td>Discussion Paper 1</td>
<td>25</td>
</tr>
<tr>
<td>Discussion Paper 2</td>
<td>25</td>
</tr>
<tr>
<td>Discussion Paper 3</td>
<td>25</td>
</tr>
<tr>
<td>Discussion Paper 4</td>
<td>25</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>250</strong></td>
</tr>
</tbody>
</table>

The table below displays the grading system for this class.
<table>
<thead>
<tr>
<th>Numerical Range</th>
<th>Letter Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>225 – 250</td>
<td>A</td>
<td>Excellent work: above course expectations. [Demonstrated extensive knowledge and understanding of concepts and processes.]</td>
</tr>
<tr>
<td>200 – 224</td>
<td>B</td>
<td>Good work: meets course expectations. [Demonstrated broad knowledge and understanding of concepts and processes.]</td>
</tr>
<tr>
<td>175 – 199</td>
<td>C</td>
<td>Fair work: minimally meets course expectations. [Demonstrated adequate knowledge and understanding of concepts and processes.]</td>
</tr>
<tr>
<td>150 – 174</td>
<td>D</td>
<td>Poor work: below minimally meets course expectations. [Demonstrated basic knowledge and understanding of concepts and processes.]</td>
</tr>
<tr>
<td>0 – 149</td>
<td>F</td>
<td>Insufficient work: does not meet expectations. [Demonstrated little to no knowledge or understanding of concepts and processes.]</td>
</tr>
</tbody>
</table>

**Please note:** you will need a C or above to pass this course. Any grade lower than a C will not be accepted as a passing score.

Students are expected to keep track of their performance throughout the semester and seek guidance from available sources (including the instructor) if their performance drops below satisfactory levels; see "Student Support Services," below.

I. Make-Up Exams

There are no exams or make-up exams in this class.

J. Course Schedule

The table below outlines the modules, topics, assignments, and dates for this class. As the instructor, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this class. In the event modification occurs, students will be notified in advance of the class session date of the specific changes made to the course agenda.

<table>
<thead>
<tr>
<th>Module</th>
<th>Topics</th>
<th>Required readings and Assignments</th>
<th>Due Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Introduction to the course</td>
<td>Coady &amp; Lehmann, Chapters 1 and 2</td>
<td>08/26 - 08/30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Discussion Board</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Psychodynamics</td>
<td>Coady &amp; Lehmann, Chapters 7 &amp; 9</td>
<td>08/31 - 09/06</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Turner, Chapters 1 and 25</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Discussion Board</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Relational Models</td>
<td>Coady &amp; Lehmann, Chapter 8</td>
<td>09/07 - 09/13</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Turner, Chapters 27 and 28</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Discussion Board</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Cognitive-Behavioral Models</td>
<td>Coady &amp; Lehmann, Chapter 10</td>
<td>09/14 - 09/20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Turner, Chapters 4, 5, 20, 19 &amp; 31</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Discussion Board</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Dialectical Behavioral Therapy (DBT)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Discussion Paper 1</td>
<td>09/21 - 09/27</td>
</tr>
<tr>
<td></td>
<td>Humanistic/Person-Centered Therapy</td>
<td>Coady &amp; Lehmann, Chapter 13 Turner, Chapter 3 Discussion Board</td>
<td>10/05 - 10/11</td>
</tr>
<tr>
<td></td>
<td>Motivational Interviewing, Neurolinguistic Programming, and Hypnosis</td>
<td>TIP 35 (link online), Coady &amp; Lehmann, Chapter 13 Turner, Chapter 17 &amp; 22 Discussion Paper 2</td>
<td>10/12 - 10/18</td>
</tr>
<tr>
<td></td>
<td>Emotion Focused Therapy</td>
<td>Coady &amp; Lehmann, Chapter 15 Turner, Chapter 36 Discussion Board</td>
<td>10/19 - 10/25</td>
</tr>
<tr>
<td></td>
<td>Constructivism/Narrative Therapy</td>
<td>Coady &amp; Lehmann, Chapter 18 Turner, Chapters 21 Discussion Board</td>
<td>10/26 - 11/1</td>
</tr>
<tr>
<td></td>
<td>Constructivism/Solution Focused Therapy</td>
<td>Coady &amp; Lehmann, Chapter 20 Turner, Chapter 6 &amp; 34 Discussion Paper 3</td>
<td>11/02 - 11/08</td>
</tr>
<tr>
<td></td>
<td>Ecological Systems</td>
<td>Coady &amp; Lehmann, Chapter 4 Turner, Chapter 8 Discussion Board</td>
<td>11/09 - 11/15</td>
</tr>
<tr>
<td></td>
<td>Family Systems</td>
<td>Coady &amp; Lehmann, Chapter 5 Turner, Chapter 30 Discussion Board</td>
<td>11/16 - 11/22</td>
</tr>
<tr>
<td></td>
<td>The Crisis Intervention Model &amp; Trauma Informed Care</td>
<td>Coady &amp; Lehmann, Chapter 11 Turner, Chapter 7 &amp; 37 TIP 57 &amp; 59 (link online) Discussion Paper 4</td>
<td>11/23 - 11/29</td>
</tr>
<tr>
<td></td>
<td>Problem Solving Model and Generalist Eclectic Approach</td>
<td>Coady &amp; Lehmann, Chapters 3 &amp; 21 Turner, Chapter 24 Reflection &amp; Wrap-up</td>
<td>11/30 - 12/06</td>
</tr>
</tbody>
</table>

As the instructor for this course, I reserve the right to adjust this schedule in any way that serves the educational needs of the students enrolled in this course.

**K. Expectations for Out-of-Class Study**

Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend at least an additional three hours (for each hour of class or lecture per week) of their own time in course-related activities, including reading required materials, completing assignments, preparing for assignments and exams, and reviewing online content, etc.

**L. Grade Grievances**


**M. Student Support Services**

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses.
Resources include tutoring, major-based learning centers, developmental education, advising and mentoring, personal counseling, and federally funded programs. For individualized referrals, students may visit the reception desk at University College (Ransom Hall), call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at http://www.uta.edu/universitycollege/resources/index.php.

The IDEAS Center (2nd Floor of Central Library) offers free tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. To schedule an appointment with a peer tutor or mentor email IDEAS@uta.edu or call (817) 272-6593.

The UT Arlington School of Social Work community is committed to and cares about all of our students. If you or someone you know feels overwhelmed, hopeless, depressed, and/or is thinking about dying by suicide or harming oneself or someone else, supportive services are available. For immediate, 24-hour help call MAVS Talk at 817-272-TALK (817-272-8255). For campus resources, contact Counseling and Psychological Services (817-272-3671 or visit http://www.uta.edu/caps/index.php) or UT Arlington Psychiatric Services (817-272-2771 or visit https://www.uta.edu/caps/services/psychiatric.php) for more information or to schedule an appointment. You can be seen by a counselor on a walk-in basis every day, Monday through Friday, from 8:00 AM to 5:00 PM in Ransom Hall, Suite 303. Getting help is a smart and courageous thing to do - for yourself and for those who care about you.

N. Librarian to Contact

The Social Sciences/Social Work Resource Librarian is Brooke Troutman. Her office is in the campus Central Library. She may also be contacted via E-mail: brooke.troutman@uta.edu or by phone: (817)272-5352 below are some commonly used resources needed by students in online or technology supported courses: http://www.uta.edu/library/services/distance.php

The following is a list, with links, of commonly used library resources:
Library Home Page...................... http://www.uta.edu/library
Subject Guides......................... http://libguides.uta.edu
Subject Librarians...................... http://library.uta.edu/subject-librarians
Course Reserves........................ http://pulse.uta.edu/vwebv/enterCourseReserve.do
Library Tutorials....................... http://library.uta.edu/how-to
Connecting from Off- Campus....... http://libguides.uta.edu/offcampus
Ask a Librarian.......................... http://ask.uta.edu

O. Drop Policy

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student’s responsibility to officially withdraw if they do not plan to attend after registering. Students will not be automatically dropped for non-attendance. Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships (http://wweb.uta.edu/aao/fao/).

P. Disability Accommodations

UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA), and Section 504 of the Rehabilitation Act. All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter.
certified by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting:

The Office for Students with Disabilities, (OSD) [www.uta.edu/disability](http://www.uta.edu/disability) or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at [www.uta.edu/disability](http://www.uta.edu/disability).

Counseling and Psychological Services, (CAPS) [www.uta.edu/caps/](http://www.uta.edu/caps/) or calling 817-272-3671 is also available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives.

Q. Non-Discrimination Policy

The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit [uta.edu/eos](http://uta.edu/eos).

R. Title IX Policy

The University of Texas at Arlington ("University") is committed to maintaining a learning and working environment that is free from discrimination based on sex in accordance with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act (SaVE Act). Sexual misconduct is a form of sex discrimination and will not be tolerated. For information regarding Title IX, visit [www.uta.edu/titleIX](http://www.uta.edu/titleIX) or contact Ms. Michelle Willbanks, Title IX Coordinator at (817) 272-4585 or titleix@uta.edu.

S. Academic Integrity

Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

*I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.*

*I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.*

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System Regents' Rule 50101, §2.2, suspected violations of university's standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student’s suspension or expulsion from the University. Additional information is available at [https://www.uta.edu/conduct/](https://www.uta.edu/conduct/). Faculty are encouraged to discuss plagiarism and share the following library tutorials [http://libguides.uta.edu/copyright/plagiarism](http://libguides.uta.edu/copyright/plagiarism) and [http://library.uta.edu/plagiarism/](http://library.uta.edu/plagiarism/)

T. Electronic Communication

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox.
regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at http://www.uta.edu/oit/cs/email/mavmail.php.

U. Campus Carry

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit http://www.uta.edu/news/info/campus-carry/

V. Student Feedback Survey

At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback via the SFS database is aggregated with that of other students enrolled in the course. Students’ anonymity will be protected to the extent that the law allows. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit http://www.uta.edu/sfs.

W. Final Review Week

For semester-long courses, a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week unless specified in the class syllabus. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.