Section 002 – Online / Synchronous (Partially) – (Originally Scheduled Class Period 9:00-9:50am, MWF)

Instructor:  Ron Liggett, MBA, CPA
Office Number:  318 Business Bldg. (Mail Box 19479)
Phone Number:  N/A
Office Hours:  TBA
E-mail:  liggett@uta.edu
(Note—E-mail is the preferred method of communication rather than phone)

Course Delivery: Due to COVID restrictions this class has been switched from face-to-face lecture format to online delivery through Canvas. Our class modality will be Online / Partially Synchronous. Translation – our Tests and/or any short Quizzes will be scheduled during our “originally scheduled class period.” Additionally, any “live” Q/A sessions will also be held during our originally scheduled class period.

Course Communication: Primary communication will be done thru email and thru the “Announcements” made in Canvas. Additional communication will be done thru online power point postings. Please plan on reviewing emails and the Announcements daily. Likewise, I will try to reply to e-mails promptly and have a response to you within 24-hours. If you feel there is a need to speak with me either by phone or an online collaboration tool, please email me and we will set up appointment to do so. Additionally, I will set up open Canvas Conferencing for Q/A sessions on occasion.

Note on Online Synchronous: Our normal class period is 9-9:50am on MWF. And, to repeat from above, our class is “partially” synchronous. Hence, our synchronous meetings will be limited to Tests, occasional in-class quizzes or extra credit, and occasional Q/A or review sessions. Generally, these will be announced in advance to some degree. Other than these sessions there will be few other synchronous requirements.

Materials Required:
Text: Economics Today: The Macro View - Miller 19E / MyLab (Pearson Online Package) – Available in Bookstore or Online
Note: MyLab is the Pearson Online Product and includes an e-book so you will essentially be purchasing access to MyLab (also referred to as MyEconLab) for your course materials. See information in Canvas for more details.
Other: As assigned in class, i.e. – WSI articles, videos, other Canvas postings.

Course Description: Principles of Macroeconomics covers the elements of economics that deal with many problems facing societies as a whole and how these problems affect individuals. Issues such as inflation, unemployment, government policies, global integration, and economic growth impact all of us. Economics helps develop decision-making tools to aid in making choices critical to a well-functioning economy.

Course Prerequisites: None
Course Purpose: This course satisfies the University of Texas at Arlington core curriculum requirement in social and behavioral studies.
Course Objectives: This course satisfies the following four objectives.

- Critical thinking skills include creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information. Students will demonstrate evidence of critical thinking skills by learning and using economic principles and analysis in examining and critiquing various social policies and issues such as government regulations for drug approval and pollution, the economic consequences of criminal behavior, the market effects of drug prohibition, the issues of an aging society, tax policies and their myriad of impacts, and the consequences of unemployment and the minimum wage, to name a few.
- Communication skills include effective development, interpretation, and expression of ideas through written, oral, and visual communication. Students will demonstrate communication skills throughout the course through classroom participation, frequent class discussions and course exercises including examinations and in-class assignments.
- Empirical and quantitative skills include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions. For example, students will be able to work with quantitative measures such as the social security and income tax rate policy, changes in crime rates as they relate to our overall economy, and the impact of government policies on drug prices – both legal and illegal. Based on these and other measures, students will be able to judge the impact of various social policies on our economy and overall social welfare.
- Social responsibility includes intercultural competence, knowledge of civic responsibility and the ability to engage effectively in regional, national and global communities. In this area for example, students will be able to articulate the impact that government regulation and taxes have on improving access to healthcare, making our neighborhoods safer, reducing pollution, and attending to the issues of immigration flows.

Course Format: Due to Covid restrictions, our course is scheduled as Online/Synchronous. Notes will be posted to Canvas, generally in Power Point format with lecture overlay. The material scheduled for each day will be posted no later than the start of regular class time. While Power Point will be the most common method for transmitting information, the daily schedule may also include reading assignments and/or live lecture via Canvas, TEAMS, or other means. While our format is “online,” nonetheless, much of the course material is still presented in a lecture-type format (in addition to our textbook and/or other reading assignments). Accordingly, you are responsible for the power points, any accompanying lecture content, and other material transmitted.

Technology Requirements: Online access is necessary in order to participate in the daily class events including examinations and quizzes, etc. Additionally, Respondus Lockdown or other proctoring tools may be necessary. Your professor will communicate on this aspect. See Canvas for more details.
# Course Outline

Course Outline (or Nature of Course Content – Listed in order of Chapters – See schedule below for daily topics)

- **Chapter 1**  The Nature of Economics
- **Chapter 2**  Scarcity and the World of Trade-Offs
- **Chapter 3**  Demand and Supply
- **Chapter 4**  Extensions of Demand And Supply Analysis
- **Chapter 5**  Public Spending and Public Choice
- **Chapter 6**  Funding the Public Sector
- **Chapter 7**  The Macroeconomy: Unemployment, Inflation, and Deflation
- **Chapter 8**  Measuring the Economy’s Performance
- **Chapter 9**  Global Economic Growth and Development (Will cover if time permits)
- **Chapter 10**  Real GDP and Price Level in the Long Run
- **Chapter 11**  Classical Keynesian Macro Analyses
- **Chapter 12**  Consumption, Real GDP, and the Multiplier
- **Chapter 13**  Fiscal Policy
- **Chapter 14**  Deficit Spending and the Public Debt
- **Chapter 15**  Money, Banking, and Central Banking
- **Chapter 16**  Domestic and International Dimensions of Monetary Policy
- **Chapter 32**  Comparative Advantage and the Open Economy
- **Chapter 33**  Exchange Rates and the Balance of Payments
- **Other Topics** – Capitalism, Keynesian Model, Supply Side Economics, etc.

## Course Schedule

Please note - this schedule is TENTATIVE and may be adjusted because of time constraints and/or current events which are relevant to course topics and require class discussion or lecture. Accordingly, the schedule will be modified as needed.

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUG 26</td>
<td>Introduction, syllabus, class ground rules, etc.</td>
</tr>
<tr>
<td>AUG 28</td>
<td>Defining Economics, Macro v. Micro and other terms (Read 1, 2)</td>
</tr>
<tr>
<td>AUG 31</td>
<td>Capitalism / Macro Goals / Other Topics</td>
</tr>
<tr>
<td>SEPT 2</td>
<td>Production Possibilities Curve / Intro Supply/Demand (Read 3, 4)</td>
</tr>
<tr>
<td>SEPT 4</td>
<td>Supply / Demand</td>
</tr>
<tr>
<td>SEPT 7</td>
<td>Labor Day Holiday</td>
</tr>
<tr>
<td>SEPT 9</td>
<td>Supply / Demand</td>
</tr>
<tr>
<td>SEPT 11</td>
<td>Supply / Demand</td>
</tr>
<tr>
<td>SEPT 14</td>
<td>Price Controls</td>
</tr>
<tr>
<td>SEPT 16</td>
<td>Price Controls / Price Elasticity (Elasticity not in book – notes only)</td>
</tr>
<tr>
<td>SEPT 18</td>
<td>Review for Test #1 and/or Other Topics</td>
</tr>
<tr>
<td>SEPT 21</td>
<td><strong>Test #1 – Available via MyLab during NORMAL class period.</strong></td>
</tr>
<tr>
<td>SEPT 23</td>
<td>Chapter 5</td>
</tr>
<tr>
<td>SEPT 25</td>
<td>Chapter 5 / Other Topics</td>
</tr>
<tr>
<td>SEPT 28</td>
<td>Chapter 7 – Unemployment</td>
</tr>
<tr>
<td>SEPT 30</td>
<td>Chapter 7 – Inflation</td>
</tr>
<tr>
<td>OCT 2</td>
<td>Chapter 8</td>
</tr>
<tr>
<td>OCT 5</td>
<td>Chapter 8</td>
</tr>
<tr>
<td>OCT 7</td>
<td>Chapter 8</td>
</tr>
<tr>
<td>OCT 9</td>
<td>Chapter 10 – Intro</td>
</tr>
<tr>
<td>OCT 12</td>
<td>Review for Test #2</td>
</tr>
<tr>
<td>OCT 14</td>
<td><strong>Test #2 – Available via MyLab during NORMAL class period.</strong></td>
</tr>
<tr>
<td>OCT 16</td>
<td>Fiscal Policy Introduction</td>
</tr>
<tr>
<td>OCT 19</td>
<td>Chapter 10 / Keynes v. Classical</td>
</tr>
<tr>
<td>OCT 21</td>
<td>Chapter 11</td>
</tr>
<tr>
<td>OCT 23</td>
<td>Chapter 11, Intro Chap 12</td>
</tr>
<tr>
<td>OCT 26</td>
<td>Chapter 12</td>
</tr>
<tr>
<td>OCT 28</td>
<td>Chapter 12</td>
</tr>
<tr>
<td>OCT 30</td>
<td>Chapter 13</td>
</tr>
<tr>
<td>NOV 2</td>
<td>Chapter 15 – Banking / Money</td>
</tr>
<tr>
<td>NOV 4</td>
<td>Chapter 15 – Federal Reserve</td>
</tr>
<tr>
<td>NOV 6</td>
<td>Other Topics – Financial Collapse / “Great Recession”</td>
</tr>
<tr>
<td>NOV 9</td>
<td>To Be Announced</td>
</tr>
<tr>
<td>NOV 11</td>
<td><strong>Test #3 – Available via MyLab during NORMAL class period.</strong></td>
</tr>
<tr>
<td>NOV 13</td>
<td>Chapter 16</td>
</tr>
<tr>
<td>NOV 16</td>
<td>Chapter 16 / Other Topics</td>
</tr>
<tr>
<td>NOV 18</td>
<td>Chapter 6</td>
</tr>
<tr>
<td>NOV 20</td>
<td>Chapter 6</td>
</tr>
<tr>
<td>NOV 23</td>
<td>Chapter 14</td>
</tr>
<tr>
<td>NOV 25</td>
<td>No Classes Scheduled for UTA Students</td>
</tr>
<tr>
<td>NOV 27</td>
<td>Thanksgiving Holiday</td>
</tr>
<tr>
<td>NOV 30</td>
<td>Chapter 14</td>
</tr>
<tr>
<td>DEC 2</td>
<td>International – Day 1</td>
</tr>
<tr>
<td>DEC 4</td>
<td>International – Day 2</td>
</tr>
<tr>
<td>DEC 7</td>
<td>Review Day / Other Topics</td>
</tr>
<tr>
<td>DEC 9</td>
<td>No Class Scheduled – “Student Study Day”</td>
</tr>
</tbody>
</table>
| DEC 14  | **Test #4 (Final Exam) – Available via MyLab during NORMAL class period. **BAM !!!!
Exams: Tests will be given thru MyLab during the normally scheduled class period. Tentative dates for the exams is specified in the course outline. The format will generally be multiple choice and T-F. Some graphing, and/or short answer questions may also be used. 

Homework: Approximately 15 Homework assignments will be made online via MyEconlab with the lowest three grades dropped. The percentage score of the remaining grades will be multiplied by 50 to provide the HW grade. Homework assignments for each section will generally be due at the beginning of the class period on our Test days.

Quizzes/Pop Quizzes (Unannounced) and/or Extra Credit: Any of these may be given and may become part of your grade accordingly.

Make-up Exam Policy: All students are expected to take the tests at the assigned time (not early or late). If for some reason you must miss a test, you should notify me beforehand. Make-up tests are for extenuating circumstances only. If a make-up is approved by the instructor, it generally will be given AT THE END OF THE SEMESTER ALONG WITH THE FINAL EXAM AND MAY CONSIST OF ESSAY QUESTIONS. Additionally, make-up exams may require log-down browser and camera.

Grading and Methods of Evaluation and TENTATIVE Test Dates:

<table>
<thead>
<tr>
<th>Exam</th>
<th>Points</th>
<th>Date</th>
<th>Chapters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam 1</td>
<td>100</td>
<td>9/21</td>
<td>1-4, Notes</td>
</tr>
<tr>
<td>Exam 2</td>
<td>100</td>
<td>10/14</td>
<td>5, 7, 8, 10, &amp; Notes</td>
</tr>
<tr>
<td>Exam 3</td>
<td>100</td>
<td>11/11</td>
<td>11, 12, 13, 15, &amp; Notes</td>
</tr>
<tr>
<td>Final</td>
<td>120</td>
<td>12/14 (8am)</td>
<td>16, 14, 32-33 &amp; Notes, &amp; S/D from 3-4</td>
</tr>
<tr>
<td>HW/Quizzes</td>
<td>50</td>
<td>(Tentative)</td>
<td>Supply / Demand = Approx 25% of Final</td>
</tr>
</tbody>
</table>

470 pts (Depending on number of HW/Quizzes)  

A = 90-100%  B = 80-89%  C = 67-79%  D = 60-66%  F = Below 60

Minimum Points Needed for Each Grade

A = 420, B = 372, C = 315, D = 235, F = <235  

Note: If you want an A, you’ll need 420 points.

Important Dates:

Aug 26 – First Class Day  
Sept 7 – Labor Day Holiday  
Sept 11 – Official Census Day  
Nov 6 – Final Day to Drop Course – 4pm Deadline  
Nov 25 – No Classes Scheduled for UTA Students  
Nov 26-27 – Thanksgiving Day Holidays  
Dec 7 – Last Official Class Day for MWF Classes  
Dec 9 – Student Study Day  
Dec 11-16 – University Final Exams

Final Exam Note: Check Final Exam schedule closely. There should not be any time- conflicts with your other courses as our Exams are being scheduled in accordance with the University’s Official Final Exam Schedule. (Hence, another Prof should NOT attempt to have you take a Final at the same time as ours.)

Student Learning Outcomes: The student will be able to explain and discuss the course content as noted in the course and subject outline and demonstrate their knowledge of course material through examinations, quizzes, and class discussions. More specifically, the student will be able to: employ the methods that economists use to investigate market outcomes, use and critique alternative theories of the macroeconomy, develop and communicate alternative explanations or solutions for contemporary social issues such as poverty and unemployment, differentiate and analyze historical evidence (documentary and statistical) and differing points of view, analyze, critically assess, and develop creative solutions to public policy problems such as inflation, and recognize appropriate information sources for data about the state of the economy.

Other Course Objectives and Format: In various ways, the course will incorporate use of the basic intellectual competencies, i.e. – reading, writing and expression, speaking, listening and absorption of ideas, and critical thinking. Additionally, on a smaller scale, some computer literacy may be beneficial in the research and acquisition of additional information for topics appealing to the student or assigned by the instructor.

Extra Credit: Generally there is no formal extra credit. However, on occasion I might give an in-class quiz or some other assignment. These types of assignments are generally unannounced and might occur at any time. There is NO MAKE-UP should you miss these.

Disclaimer Regarding Syllabus: I reserve the right to make changes to the syllabus as the semester progresses. Students are responsible for being aware of these changes.

Attendance: (Generally N/A for this course) At The University of Texas at Arlington, taking attendance is not required. Rather, each faculty member is free to develop his or her own methods of evaluating students’ academic performance, which includes establishing course-specific policies on attendance. As the instructor of this section, my attendance policy is as follows: Attendance will be taken for this course and students are expected to attend. A seating chart will be used. While there is no reduction in points for non-attendance, if you regularly miss class, I will assume that the class is not very important to you. Please note that here will be a significant amount of material provided through lecture notes during class and, on occasion, your textbook will also be used in class. Additionally, sleeping in class will not be tolerated. Finally, please note that while UT Arlington does not require instructors to take attendance in their courses, the U.S. Department of Education requires that the University have a mechanism in place to mark when Federal Student Aid recipients “begin attendance in a course.” UT Arlington instructors will report when students begin attendance in a course as part of the final grading process. Specifically, when assigning a student a grade of F, faculty report the last date a student attended their class based on evidence such as a test, participation in a class project or presentation, or an engagement online via Blackboard. This date is reported to the Department of Education for federal financial aid recipients.

Laptop Computer: Any laptops brought to class are to be used strictly for this class. I reserve the right to ask that laptops be turned off if there is any abuse in this area, i.e., surfing the web during class, shopping, e-mailing, etc.

E-Mail: E-Mail is to be used for academic purposes. Do not use e-mail to forward jokes or political views. Any harassing or profane e-mail will be reported to campus authorities and is subject to disciplinary action.

Expectations for Out-of-Class Study: Beyond the time required to attend each class meeting, students enrolled in this course should expect to spend an additional 1-2 hours per week of their own time in course-related activities, including reading required materials, completing assignments, preparing for exams, etc. Hence, for a 3 hour class, you should expect an additional 3-6 hours per week in an attempt to master the material in this course.

Grade Grievances: You have one calendar year from the date the grade is assigned to initiate any grievance. The normal academic channels are department chair, academic dean, and the Provost.

College Policy: Students who have not paid by the census date and are dropped for non-payment cannot receive a grade for the course in any circumstances. Therefore, a student dropped for non-payment who continues to attend the course will not receive a grade for the course. Emergency loans
are available to help students pay tuition and fees. Students can apply for emergency loans by going to the Emergency Tuition Loan Distribution Center at E.H. Hereford University Center (near the southwest entrance).

**Food and Drink in Classrooms:** College policy prohibits food and/or drinks in classrooms and labs. Anyone bringing food and/or drinks into a classroom or lab will be required to remove such items, as directed by the class instructor or lab supervisor.

**The IDEAS Center** (2nd Floor of Central Library) offers free tutoring to all students with a focus on transfer students, sophomores, veterans and others undergoing a transition to UT Arlington. To schedule an appointment with a peer tutor or mentor email IDEAS@uta.edu or call (817) 272-6593.

**Bomb Threats:** If anyone is tempted to call in a bomb threat, be aware that UTA will attempt to trace the phone call and prosecute all responsible parties. Every effort will be made to avoid cancellation of presentations/tests caused by bomb threats. Unannounced alternate sites will be available for these classes. Your instructor will make you aware of alternate class sites in the event that your classroom is not available.

**Emergency Exit Procedures:** Should we experience an emergency event that requires us to evacuate the building, students should exit the building and move toward the nearest exit. Note there are multiple exits from the first floor in close proximity to our room on the south, east, and west sides of the building. When exiting the building during an emergency, one should never take an elevator but should use the stairwells. Faculty members and instructional staff will assist students in selecting the safest route for evacuation and will make arrangements to assist individuals with disabilities.

**EVDACUATION FOR DISABLED PERSONS:** For 2nd floor and above, please go to the Northeast fire stairs. An evacu track chair is located on the 6th floor stairwell. Employees trained in the use of this chair will go to the 6th floor and bring the chair to any lower floor stairwell to assist disabled persons.

**Emergency Phone Numbers:** In case of an on-campus emergency, call the UT Arlington Police Department at 817-272-3003 (non-campus phone), 2-3003 (campus phone). You may also dial 911. Non-emergency number 817-272-3381

Please re-read laptop policy – Students not adhering to this policy may be asked to leave the class.

---

### The UT Arlington Syllabus Institutional Policies

**Drop Policy**

Students may drop or swap (adding and dropping a class concurrently) classes through self-service in MyMav from the beginning of the registration period through the late registration period. After the late registration period, students must see their academic advisor to drop a class or withdraw. Undeclared students must see an advisor in the University Advising Center. Drops can continue through a point two-thirds of the way through the term or session. It is the student's responsibility to officially withdraw if they do not plan to attend after registering. **Students will not be automatically dropped for non-attendance.** Repayment of certain types of financial aid administered through the University may be required as the result of dropping classes or withdrawing. For more information, contact the Office of Financial Aid and Scholarships.

**Observance of Religious Holy Days**

A student who misses an examination, work assignment or other project because of an observance of a religious holy day will be given the opportunity to complete the work missed within a reasonable time after the absence provided the student has properly notified each instructor. To meet the proper notification requirements, students must notify each instructor in writing of classes scheduled on the dates they will be absent in observance of a religious holy day. **Notification must be made within the first 15 class days** and either personally delivered, acknowledged and dated by the instructor, or sent certified mail, return receipt requested. The student may not be penalized for these excused absences, but the instructor may appropriately respond if the student fails to complete satisfactorily the missed assignment or examination within a reasonable amount of time after the excused absence. A “religious holy day” means a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20 of the Tax Code. https://www.uta.edu/catalog/2001/general/academicreg.html

**Disability Accommodations**

UT Arlington is on record as being committed to both the spirit and letter of all federal equal opportunity legislation, including The Americans with Disabilities Act (ADA), The Americans with Disabilities Amendments Act (ADAAA), and Section 504 of the Rehabilitation Act. All instructors at UT Arlington are required by law to provide “reasonable accommodations” to students with disabilities, so as not to discriminate on the basis of disability. Students are responsible for providing the instructor with official notification in the form of a letter certified by the Office for Students with Disabilities (OSD). Only those students who have officially documented a need for an accommodation will have their request honored. Students experiencing a range of conditions (Physical, Learning, Chronic Health, Mental Health, and Sensory) that may cause diminished academic performance or other barriers to learning may seek services and/or accommodations by contacting: **The Office for Students with Disabilities**, (OSD) or calling 817-272-3364. Information regarding diagnostic criteria and policies for obtaining disability-based academic accommodations can be found at the OSD website.

**Non-Discrimination Policy**

The University of Texas at Arlington does not discriminate on the basis of race, color, national origin, religion, age, gender, sexual orientation, disabilities, genetic information, and/or veteran status in its educational programs or activities it operates. For more information, visit Equal Opportunity Services.

**Title IX Policy**

Title IX is a federal law that protects against sex and gender-based discrimination, sexual harassment, sexual assault, sexual misconduct, dating/domestic violence, sexual exploitation and stalking at federally funded educational institutions. UT Arlington is committed to fostering a learning and working environment free from discrimination in all its forms. When sexual misconduct occurs in our community, the university can:

1. Intervene to prevent harmful behavior from continuing or escalating
2. Provide support and remedies to students and employees who have experienced harm or have become involved in a Title IX Investigation
3. Investigate and discipline violations of the university’s relevant policies.

Faculty members and certain staff members are considered "Responsible Employees" or "Mandatory Reporters," which means that they are required to report violations of Title IX to the Title IX Coordinator. I am a Responsible Employee and must report any Title IX related incidents that are disclosed in writing, discussion, or one-on-one. Before talking with me, or with any faculty or staff member about a Title IX related incident, be sure to ask whether they are a responsible employee. If you want to speak with someone for support or remedies without making an official report to the university. For more information about policies, reporting options and resources, visit the Title IX website: [www.uta.edu/titleix](http://www.uta.edu/titleix) or contact the Title IX Coordinator Michelle Willbanks at: titleix@uta.edu.

**Academic Integrity**
Students enrolled all UT Arlington courses are expected to adhere to the UT Arlington Honor Code:

I pledge, on my honor, to uphold UT Arlington’s tradition of academic integrity, a tradition that values hard work and honest effort in the pursuit of academic excellence.

I promise that I will submit only work that I personally create or contribute to group collaborations, and I will appropriately reference any work from other sources. I will follow the highest standards of integrity and uphold the spirit of the Honor Code.

UT Arlington faculty members may employ the Honor Code in their courses by having students acknowledge the honor code as part of an examination or requiring students to incorporate the honor code into any work submitted. Per UT System Regents’ Rule 50101, §2.2, suspected violations of university’s standards for academic integrity (including the Honor Code) will be referred to the Office of Student Conduct. Violators will be disciplined in accordance with University policy, which may result in the student’s suspension or expulsion from the University. Additional information is available at Student Conduct. Faculty are encouraged to discuss plagiarism and share the following library tutorials Copyright & Fair Use: Plagiarism and Acknowledging Sources.

Quick Translation — for all assignments, DO YOUR OWN WORK.

Electronic Communication

UT Arlington has adopted MavMail as its official means to communicate with students about important deadlines and events, as well as to transact university-related business regarding financial aid, tuition, grades, graduation, etc. All students are assigned a MavMail account and are responsible for checking the inbox regularly. There is no additional charge to students for using this account, which remains active even after graduation. Information about activating and using MavMail is available at OIT: Student MavMail.

Campus Carry

Effective August 1, 2016, the Campus Carry law (Senate Bill 11) allows those licensed individuals to carry a concealed handgun in buildings on public university campuses, except in locations the University establishes as prohibited. Under the new law, openly carrying handguns is not allowed on college campuses. For more information, visit News Center: Campus Carry.

Final Review Week

Final Review Week for semester-long courses, a period of five class days prior to the first day of final examinations in the long sessions shall be designated as Final Review Week. The purpose of this week is to allow students sufficient time to prepare for final examinations. During this week, there shall be no scheduled activities such as required field trips or performances; and no instructor shall assign any themes, research problems or exercises of similar scope that have a completion date during or following this week unless specified in the class syllabus. During Final Review Week, an instructor shall not give any examinations constituting 10% or more of the final grade, except makeup tests and laboratory examinations. In addition, no instructor shall give any portion of the final examination during Final Review Week. During this week, classes are held as scheduled. In addition, instructors are not required to limit content to topics that have been previously covered; they may introduce new concepts as appropriate.

Student Feedback Survey

At the end of each term, students enrolled in face-to-face and online classes categorized as “lecture,” “seminar,” or “laboratory” are directed to complete an online Student Feedback Survey (SFS). Instructions on how to access the SFS for this course will be sent directly to each student through MavMail approximately 10 days before the end of the term. Each student’s feedback via the SFS database is aggregated with that of other students enrolled in the course. Students’ anonymity will be protected to the extent that the law allows. UT Arlington’s effort to solicit, gather, tabulate, and publish student feedback is required by state law and aggregate results are posted online. Data from SFS is also used for faculty and program evaluations. For more information, visit Student Feedback Survey.

Active Shooter

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor. Please review the information provided by UTA Police regarding the options and strategies we can all use to stay safe during difficult situations. For more information, visit Crime Prevention: Active Shooter.

Counseling and Psychological Services (CAPS)

CAPS is available to all students to help increase their understanding of personal issues, address mental and behavioral health problems and make positive changes in their lives. Visit Counseling and Psychological Services or call 817-272-3671.

Student Support Services

UT Arlington provides a variety of resources and programs designed to help students develop academic skills, deal with personal situations, and better understand concepts and information related to their courses. Resources include tutoring by appointment, drop-in tutoring, mentoring (time management, study skills, etc.), major-based learning centers, counseling, and federally funded programs. For individualized referrals, students may call the Maverick Resource Hotline at 817-272-6107, send a message to resources@uta.edu, or view the information at Resource Hotline.

UTA Police Department has asked that we include the following information within our syllabus.

Stop. Think. Protect Yourself. You Have Choices.

The safety and security of our campus is the responsibility of everyone in our community. Each of us has an obligation to be prepared to appropriately respond to threats to our campus, such as an active aggressor.

This graphic provides each member of the UTA community with information and options for responding to an active threat. These options are not chronological, but are designed to address dynamic situations. Assess the situation (your location, the location of the threat, type of threat, etc.), identify and weigh your options, develop a plan of action and commit to it.
# You Have Choices!

<table>
<thead>
<tr>
<th>AVOID</th>
<th>DENY</th>
<th>DEFEND</th>
</tr>
</thead>
</table>
| • AVOID the situation. **Stay away** from the area and campus.  
• If you can safely leave the area, **RUN**.  
• Get others to leave the area, if possible.  
• Prevent others from entering the area.  
• Know your exit and escape options.  
• If in a parking lot, get to your car and leave.  
• If in an unaffected area, stay where you are.  
• When you are safe, call UTA PD at 817. 272.3003 or 911 with information you have. |  
• If you can’t leave the area safely, **DENY** or slow entry to the intruder:  
• Lock/barricade doors with heavy items.  
• Turn off lights/projectors/equipment.  
• Close blinds and block windows.  
• Stay away from doors and windows.  
• Silence phones and **remain quiet**. Don’t let your phone give you away.  
• HIDE and take cover to protect yourself.  
• Be prepared to run or defend yourself. |  
• If you can’t AVOID or DENY entry to the intruder, **DEFEND** your location:  
• As a last resort, **FIGHT for your life**.  
• Use physical force and any weapons available - fire extinguishers, books, chairs, belts, umbrellas, pens/scissors, hot coffee/drinks, trash cans, etc.  
• Use the element of surprise.  
• Work together as a team. Develop a plan. Commit to your actions. Your life depends on it.  
• Be aggressive, loud, and determined in your actions. |

Follow ALL instructions.

For more information, go to: [police.uta.edu/activeshooter](http://police.uta.edu/activeshooter)

---

Additional information for active threat and other emergency situations can be found through the links below:

- [police.uta.edu/activeshooter](http://police.uta.edu/activeshooter)
- [police.uta.edu/em](http://police.uta.edu/em)